

ELGIN 2010 COMMITTEE - Minutes
Elgin School District Office - Mar 18, 1996 - 7:00 PM

Attendance: Constance Albrecht of RDI, Kevin Cooper, Joe Garlitz, Ray & Vanetta McVey, Mary Rose Nichols, Maureen Smolkowski, Sam Wilsey, Jessie McDonald.

Agenda: Ambulance Fund Trail Ride, Bricks, Toxic Trash, Share with Union, update on RDI.

Vanetta reported Diane Eckstein, Darlene Barker, and another lady are organizing an approx. 5 mile ride out Coburn Canyon to benefit the Ambulance Fund. It's to be held Sunday MAY 19, 1:30 to 5:30 PM with a \$10 fee to ride, with awards and prizes. A Sloppy Joe Feed for riders and public will then be held at the Community Center from 6-8 PM. All proceeds go to the Ambulance Fund. / Vanetta also said we need to order bricks this week, in order to have them in by Riverfest on June 15. Ethel will spell check names before Kevin orders. / Mary Rose reported a Toxic Trash (old paint, oil, etc) turnin on Sunday April 21 from 12 to 4 PM. / Joe said we need a concrete agreement with specified hours and duties regarding a share person withh Union and NEOED. There is some concern about really getting much help when NEOED will have first priority on time unless clearly defined by contract. /

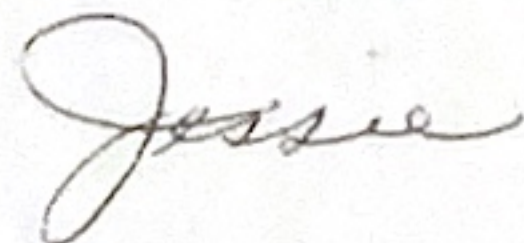
Constance Albrecht updated us on RDI funds. We identified building the Hunaha Park as our next objective. We need to get our application in between Apr 1st and June 3rd. We need: (1) a project coordinator/s (2) Work group or committee (3) Define phases of the park (4) Learn how to get \$'s and do it (5) Line up \$'s commitments (6) Get project manager & oversight committee (7) Start & complete planning (8)

Construction. Our next steps are: Collect existing information, more soil tests, flood issues, wetlands & endangered species survey, Land survey - maps, topographical material, environmental assessment,

alternative designs for both phases, engineering design and landscape design. Our options for all this material are: hire NEOED, hire contractor, do it your self with technical assistance from sources such as USFS, MRCS, RDI, Grande Ronde Watershed, U of O - RARE plus potential contractors. We wanted help with actually filling out the grant application, so Constance agreed to meet with us at St. Mary's Fellowship Hall on Wed, Mar 20, at 3 PM to pilot us through an application.

Meeting adjourned.

Respectfully submitted, Jessie M. McDonald, Sec'y



GRANT WORKSHOP-Constance Albrecht-St Mary's Church-Mar 20, 1996

Attendance: Constance Albrecht, Deanna Epley, LaVeta Botz, Sam Wilsey, Maureen Smolkowski, Kevin Cooper, Joe Garlitz, Ray & Vanetta McVey, Mary Rose Nichols, Ron Brand, Ethel Smith, Jessie McDonald

Agenda: How to write a grant - Constance Albrecht

(1) Positive attitude (2) Team approach (3) Visualize your goal - make a picture & post it (4) Take responsibility - for your piece of work; contracts, agreements, etc. (5) Have ground rules for meeting - an agenda, no side conversation

(1) Definite team or committee plus project coordinator (2) Consensus on project; scope, priority, outcome (3) Explore funding alternatives & strategy - get applications, criteria (4) Decision on legal entity - city, park district - Agreement between RDI and city (entity) in writing (5) Collect stuff on project (6) compare existing information to criteria & requirements in the application. (7) Go for the gaps - find info needed in between (or that info not available at the time) (8) Assign people to do it

Price research is very important to any application. - Have a person/s write a draft - have a committee triple check it - have an alternate person to sign application / Political research - line up people (important) to vote for it - Who's your audience & how do you get to them - get letter from governing entity as to their contribution; 1 day work in kind, etc - Clean and clear, self sustaining; both very important

With several options to apply for we voted to apply for "Park Design and Environmental Assessment" with project manager included - we need to gather expenses work done already from beginning - we chose for WHIP CRACKER, Mary Rose; UMPIRE, Joe Garlitz; Work Group = 2010 group Resources for info are Cindy Whitlock, Forest Svc for Environmental Assessment - Grande Ronde Watershed - Natural Resources - Baggett - Ellen Bishop, Union

(1) We chose City of Elgin as legal business sponsor: can get city's approval to application then Joe can sign for them (2) Mary Rose with work on a written agreement with City (3) Find out how much they're granting

No criteria for application, but then priority are rural with greatest economic impact - what's the extent of this leveraging other funds (private funds) - the degree to which it reflects economic impact locally

Soil Conservation may have study on soil - Hanley Jenkins in Planning Dept may have info on impact on creeks, endangered species, environment - Deanna Epley will check with Baggett for graphic display we once had, in not available she will do a big graphic for verbal presentation

Our next meeting will be Monday April 8th at the School Dist office.

Respectfully submitted by Jessie McDonald, Sec'y

